

Meeting called to order: 9:30 AM

**Members present:** Bret Burkholder, Brian Thompson, Tara Muhlhauser, Heather Wanner, Miriam Smette, Heidi Smith, Annette Klein, Sara Clark

**Absent:** Gordon Christensen, Debbie Tibiatowski, Mike Graner, Donnell Preskey, Carisa Upton, Joseph Arenz

### **AGENDA TOPICS**

1. Discussed current program statistics and usage
2. Discussed Parole Board notification project and hold status
3. Discussed sentencing notification project
  - Reviewed sentencing notification examples
4. Reviewed current product issues and resolutions
5. Reviewed meeting frequency and content
  - Meetings will be held bi-annually and consist of a product demo
6. Reviewed 2021 meeting date
  - Wednesday, October 20 at 9:30 am

Meeting adjourned at 10:50 AM